ATTENDEES – Brian Josephson, Brian Nath, Chris Rodgers, Debbi Smith, Janet Gelb, Kerry Kilber Rebman, Nadra Farina-Hess, Nicole Jones, Pat Newman, Rhonda Bauerlein & Sang Bai

New and Relevant Issues to Be Discussed

1. Cuyamaca ITC Report

2. Grossmont TTLC Report

3. Course Descriptions in WebAdvisor – Brian Nath reported that a blurb description will be used, it will not match the catalog 100%. The Academic Senate Presidents at each college are working with a part-time English instructor on the description of the blurbs together. Brian also stated that the descriptions we have will hopefully be in by next week.

4. Workday – Brian Nath reported that the go live date will be early January. Timesheets in Workday will come later. A training plan is being put together and will be announced soon.

5. Security – Brian Nath reported this is a priority at the highest level. Training needs to be done, and action items will be shared soon. They are working on the ability for people to change their passwords off site, and to also enforce more complex passwords. There will be a discussion about this at Extended Cabinet on Monday.

6. HelpDesk – ICS and IS piloting – Kerry Kilber Rebman reported that Sherri Braaksma is training her staff on this, and would like to go live with it in January. Sang Bai reported that his is comfortable with it. Brian Nath stated it could be a great way to track Workday issues. Brian also said he'd like to roll it out to the phone operators.

7. Blackboard/Canvas
   a. Blackboard – no new update
   b. Canvas – Brian Nath reported that this is a high priority for the IS department. A pilot group for faculty will be December 9th. Single sign-on will be available. He also stated he's hoping to upload files today.
      i. IS – File upload testing into Beta, SSO

8. Search for Sections – College Pick List – Brian Nath reported that the drop down list issue has been fixed. They are now researching other issues.

9. Daily FTES comparison report – Done before end of year 2016 – Brian Nath reported this will be available to run through the web.

Information Items – Discussed as Requested

Ongoing Projects with Change in Status

1. Staffing IS
   a. Manager, Technology Programs (Student Services) – Brian Nath reported this position has closed, there will be interviews in early December, and he's hoping to fill the position by the end of the year.
   b. Information Systems Business Analyst – Brian Nath reported this position has been filled and that person will start on the 28th, where they will begin working on Workday right away.
2. Infrastructure – Brian Nath reported that some of the new wireless equipment for the pilot configuration in District Services came in. In addition, upgrades of switches needs to be done at both colleges first. He stated we are slowly moving to have a better wifi network.
   a. Network infrastructure upgrade plan

Ongoing Projects

1. Remove ".net" support, and enable https on college and district sites
2. Curriculum Approval – target RFP for Fall term

3. Course Descriptions on WebAdvisor – reviewing in DCEC
4. DARS (Degree Audit Reporting Sytems)
5. Windows 10 / Office 2016 – next steps
6. Email – Archive & Personal Folders (PSTs) – move to mailbox/cloud – districtwide email
7. Onedrive for Business – Office Online – districtwide email
8. Office 365 - Student accounts for home use, Email to faculty
9. Phishing and compromised accounts / Security

Other

1. Brian Nath reported on the imaging of computers project – they are looking at pricing for both colleges.

2. Brian Nath reported that during the scheduled power outage at Cuyamaca College, a network switch went down. IS is looking into this, and are looking into surge protection. Kerry Kilber Rebman reported that in the Student Center, AV gear had an issue as well.

3. ITAC has been cancelled for December.